Audit Subcommittee Update

<u>Top Concerns going into Audit:</u>

1) Departmental buy-in for doing a self-audit

2) Turning GEC definitions of what meets GEC guidelines into user-friendly checklists for departments to self-audit

3) Are currently-approved courses are meeting learning outcomes that have been rewritten (such as for Diversity/International designation)

Committee requests for Casey to carry-out action items:

1) Request current checklist we distribute our informally give applicants for GED to help them self-assess whether they're meeting GED requirements. We especially want info for those requesting Diversity/Intl. designations given that we plan to audit them first.

2) List of all GEC courses by department and college. List of specifically Diversity/Intl courses by department/college since we are auditing those first

<u>Timeline for 2020:</u>

early Feb 2020:

-Receive list of all GED courses by department, as well as a separate list of Diversity/Intl courses by dept.

-Receive "checklist" of current requirements to meet GED designations, but especially for the ones we use to Diversity/Intl

mid-Feb 2020:

-Create self-audit checklist International/Diversity courses

-Draft email (to be sent by Angela) to departments (by Spring Break) requesting reports from each department by June 30 of any courses not currently meeting GED Diversity/Intl. reqs.

end of June 2020:

-Receive department self-audit reports of Diversity/Intl designation.

Aug. 2020:

-Present initial report to GEC about results from department self-audits

Sept-Dec 2020:

-Audit current Diversity/Intl courses

   Selection criteria: (If initial dept self-report shows non-compliance, then you have a semester to fix it; if we catch it and it's not self-reported, its GED designation is pulled)

Dec. 2020:

Put courses not meeting requirements on probation

Jan 2021:

Start larger GED course audit